



# FBI LABORATORY SHOE PRINT DATABASE SEARCH REQUEST FORM

The FBI Laboratory maintains a shoe print database which contains images of shoe sole designs. This database is used to identify the brand name or manufacturer of shoes based on the design in shoe impressions left at crime scenes.

All requests for searches should be submitted to the FBI Laboratory with a letter prepared on your department's OFFICIAL letterhead and should include your agency's address, telephone number and facsimile number. The best searches can be conducted with quality photographs of questioned impressions. For routine searches, it is recommended that the photographs be submitted to the FBI Laboratory at the below address. Expedite searches may be sent via express mail.

Drawings of impressions and facsimiled photographs often limit the extent of the search. If you choose to facsimile the request, attempt to transmit the best detail possible.

Whether the request is mailed or facsimiled, submit the cover letter together with this for providing the following information:

SUBJECT'S NAME: \_\_\_\_\_

VICTIM'S NAME: \_\_\_\_\_

TYPE OF CRIME AND DATE: \_\_\_\_\_

CONTRIBUTOR'S CASE NUMBER: \_\_\_\_\_

ROUTINE

EXPEDITE

All evidence being sent to the Laboratory for examination should be sent to:

FEDERAL BUREAU OF INVESTIGATION  
LABORATORY DIVISION ROOM 3233  
935 PENNSYLVANIA AVE., NW  
WASHINGTON, DC 20535-0001

PHONE: 202-324-4490/4489

FAX: 202-324-1094

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- Illinois Regional Institute for Community Policing
- South Metro Public Safety Training Academy - Edina Minnesota

## Visit Our Web Site

Please stop by and visit our web site. Program descriptions, cost and registration forms are available on-line.

We accept Wisconsin DOJ training vouchers.

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